

Community Engagement Coordinator – Position Opening

Do you want to help create a community that supports our young people on their journey to become inspiring and effective leaders?

Do you love connecting with others on social media and pop culture, yet are concerned about the stress and anxiety these phenomenon are having on children and teens?

We are seeking a Community Engagement Coordinator to help us build communities of support for young people experiencing the joys and challenges of our media-driven world. If you are naturally curious and enjoy helping others explore new ideas, join our team and you could make a big difference in the lives of youth.

About the Organization: Media Power Youth is a youth development nonprofit that helps young people advocate for the causes and people they care about by building healthy communication skills. We inspire young people to engage with media in thoughtful and creative ways that support their physical and mental well-being. We facilitate a wide a variety of programs and provide resources for parents, educators, and emerging youth leaders.

Position Summary:

The Community Engagement Coordinator will build and maintain relationships with partners across the community. They will facilitate large and small group discussions about media literacy, technology, and social dilemmas youth are confronting in digital spaces. They will collaborate with the Youth Development Coordinator and Executive Director to cultivate awareness and support for our programs. They will also share tips and advice on creating healthy media habits through Media Power Youth's social media channels and website.

Essential Responsibilities:

- Energize others to support media education as a pathway to positive youth development and healthy relationships.
- Represent Media Power Youth at community celebrations and educational events by creating and hosting interactive displays and/or activities.
- Manage Media Power Youth's social media channels and website, including developing content and engaging audiences in online conversations.
- Conduct email outreach to raise awareness of the benefits of media education and how to access Media Power Youth programs.
- Lead monthly youth advisory board sessions with teen student leaders to identify learning opportunities and gain feedback on current programs.
- Assist with grant writing and capacity building projects by providing insights on program impact and suggesting new offerings.

Candidate Qualifications:

- Passion for the mission and programs of Media Power Youth.
- Ability to collaborate with people of diverse backgrounds, ages, and abilities.
- Perceptiveness and the initiative to adapt event plans to the unique needs of organizational partners and participants.
- Prior experience in managing events, conducting outreach, and/or developing social media content preferred.
- Knowledge of evaluation practices for community engagement and designing assessment tools.
- Strong communication skills (oral, written, and visual). Proficient in Microsoft Office and Google Suite. Knowledge of online collaboration tools, such as Zoom and Kahoot.
- Graphic design and video production skills or a desire to learn.
- Flexibility to work late afternoons/evenings (mostly midweek) to lead and participate in events at community partners.
- Completed or currently enrolled in bachelor's degree program in marketing, event management, human services, psychology, or education.

Salary Range:

\$20 - \$25/hour depending on experience, starting at 20 hours per week with the potential to grow into an expanded role.

How to Apply:

Please submit a letter of interest and resume via email to jointheteam@mediapoweryouth.org. This position is open and applications will be accepted until the position is filled.